



Board meeting (2)

Agenda 19/06/2024

Election of Moderator

- Suggestion: Caroline Bache

Photos Semih (30 min)

- The agreed dress code: White shirt/blouse/top and dark blazer.

Election of reporter

- Suggestion: Oliver Sylvester
- The reporter will from now on be responsible for “renskrivning” of the minutes so that they can be put out to the members.

Actions since last meeting (5 min)

- Read [W Rules of Procedure 24/25.docx](#) , [W The Board Handbook 2024.docx](#) , [W Updated Regulations-Studenterlauget-2024-05.docx](#) and [W Studenterlauget - Strategy 2025](#) beforehand
 - *There's a lot of reading material, so it is recommended to split it up into multiple reading sessions. It's important to read and understand the material thoroughly.*
- Has everyone gotten access to the SL office?

Update from MD (10-15 min)

- Activities throughout the summer with instruktors and helpers
 - Quick feedback on visit at the Intro Days
- With agreement from AA, we'll be taking part of the Helpers day (3 august)
- Graduate Night Programme - new BR project
 - In november Company connect
- New employee contracts being made - time registration problem solved
 - Both for instruktors and Helpers have signed - signed contract that agrees with SL guidelines
 - Updates regarding new contractgs for employees, we follow the danish law according to how employees are given pay
 - Suggestion for next year is to get the signatures online instead of getting the signatures written - easier for next year to collect
- SL alumni for employees and new committee for planning the next alumni party



- Two former instruktors have been appointed to be in charge of the organizing the event. Last year, low support but it will be changed to accommodate for a bigger attendance.
- Looking into POS system for Klubben
 - Looking into new point of sale system
 - easier to accommodate new laws and because of the issue with shrinkage (svind) when charging for drinks etc. when selling products.
 - Easier to locate where the issue (svind) is stemming from.
 - Individual codes will be given to each employee to locate where issues will stem from.
 - Easier to encourage selling competitions for the employees → competition to encourage more sale individually
 - Looking into the terminal deals, usually deals are made for multiple years
 - Easier to integrate to economics
- Rockstar Club Tour x Klubben
 - Event in collaboration with rockstar, 100k deal to support the event, most of the equipment will be provided by Rockstar, almost purely bottomline earnings
 - One friday in october
 - Probably bigger difference in prices from SL members than from external buyers
 - One time event
 - Maybe usage of SLFU → pros and cons, more include them
- Hiring of new Projects Manager - interviews will be held in primo July
 - Carolines contract is terminated in august, now finding her replacement
 - Start of new project manager in august
- Master Graduation - status update
 - Now it is only one day (2 july) - 250-350 participants → lower attendance than last year
 - This year, not supported by AU → bigger participation fee (maybe this could be the reason)
- Supplier contracts in Klubben
 - Agreeing new terms with suppliers, thus the terms could change due to new circumstances
 - Diajo → new deal due to prior deals terms not completely achieved
- BørneTelefonen - charity work
 - Partnership

Update from FM (15-20 min)



- Introduction to Financial Management in Studenterlauget
 - Overall economic view of all the projects
 - Last year, look into how the organization can lower overall costs
- Introduction to the financial Recap
 - Mail sent to all board members
 - Showing the general overview of the finances for all departments
- Run Through of Financial Recap YTD.
 - Questions, wishes, other (for Financial Recap YTD)?
 - Goal is to be as close to 0, due to the structure of the organization (non-profit).
 - New reinvestment of liquid capital - low risk assets
 - Notes to each department for elaborations for the financial position
 - New ERP system → visma economics, easier to handle for Anja
 - Overall performance acceptable, caffin expected to increase, due to sales to the rest of AU uni.
 - Initiative to decrease employee costs, good compared to earnings
 - Better administration of costs in klubben due to salary and purchasing decisions
 - Caffin:
Positive performance due to:
 - + Increase in catering, form e.g. Professor Dinner being re-established.
 - + focusing on lowering salary
 - + Lowering operating costs
- Budget for the Board 2024/2025
 - Focussed on the board budget → General assembly, christmas party, internal board events, various causes.
 - 76 500 estimate for whole budget

Side note for strategy trip:

- Talk about how the liquid capital can be used to make new revenue streams. Extra money is available due to caffin is not continued at campus 2.0.
 - Important to note that it is important to make a decision to focus on “for students, by students”.
- Possibility is to invest the money into a fitness area at the new campus
- Decide how we will deal with the future of catering options

Strategy day

- 4th of July



- 16-20
- The purpose
 - alignment between the board and direktionen
- Emil and Caroline are meeting tomorrow to facilitate the day
 - Any ideas?

Instruktør activities during the summer

- Can be found in **+** Dato oversigt
- Theme party the 23th of August

The introduction week

- Working during the week
 - The space is given to the responsables from BA and MA - we will be in the building but away from the responsables to give space for their work.
- When are we available: **+** Participation Introduction week 35
 - Fill out the above, when we are available and not
- Our purpose in the week (*introduction trip*)
 - Show face and be helpfull
- Once we have the time and date confirmed, we will allocate the different tasks from the coordinators.
 - Select a representative for the Master Case.
 - *The primary task is to serve as the partners' point of contact during the intro week and assist with various small tasks in that regard. This includes, for example, preparing the venues for presentations, replenishing supplies in the partner lounge, and otherwise assisting partners in being at the right places at the right times. (They need 7-8 from the board and management)*
 - Send a mail to Emil, who's participating as representative
- Discussion about our role when at Klubben and our responsibility
 - Possibility to work in Klubben, but important to show face without being black out drunk
- Size for our Board t-shirts & names
 - M - Haris
 - XS - Linn
 - L - Rasmus
 - M - Alex
 - S - Karoline
 - L - Oliver
 - S - Caroline



Participation in management meetings

- Attending the weekly Management meetings (Tuesdays at 17:00)
 - *It is recommended that two board members attend all meetings, if possible. The chairman and vice chairman suggest that the second seat rotates among board members.*


Student Life Fair (5 min)

- Planning Content for the SL Booth
 - Caroline will make an excel for when we're available
 - We'll pin it for the strategy trip

Update on the Divisions/Strategic Targets

- Fill in questions regarding updates from each department
 - Questions to Finance
 - *How did the first meeting go?*
 - Questions to BR
 - *How did the first meeting go?*
 - Questions to Communications
 - *How did the first meeting go?*
 - Questions to Klubben
 - *How did the first meeting go?*
 - *Should SLFU attend these meetings?*
 - Questions to IT
 - *How did the first meeting go?*
 - Questions to Projects
 - *How did the first meeting go?*

Yearly wheel (10 min)

- How far are we in  Yearly wheel 24/25
 - *It is recommended that we split the actions for the year now and select individuals to take the lead on different projects, especially SLF, member survey, employee survey, and GA.*

AOB

- Other topics



Strategy trip

- Accommodation from 11th till 13/14th of July
- Ideas for topics

Signature on documents (5 min)

- Minutes from last meeting
- Rules of procedure

Actions from this meeting (10 mins)

Next meeting: 21.08.24

Assigned to	Action	Due
Everyone	Signature on Rules of Procedure 24/25.docx , Minutes (1) - 22.05.2024.docx and this document: Minutes (2) 19.06.2024 Fill out when are we available: Participation Introduction week 35	
Everyone	Send drivers license or passport to Emil Kjærgaard	BEFORE the 21nd of June
Everyone	Reach out to divisions and set up a meeting if you didn't	
Caroline & Linn	Agenda for strategy trip	
Karoline & Oliver	Make a grocery list and plan meals + snacks	
Caroline	Invite SLFU and Caf'inn to the strategy day	
Caroline	Make excel with SLF time slots Set up meeting with the responsible for MA, BA and helpers	



Studenterlauget

The Board

Abovementioned accepted by:

Date: 19.06.2024

Chairman of the Board – Caroline Schack Bache

Vice Chairman of the Board – Linn Pehrson

Member of the Board – Oliver Sylvester

Member of the Board – Karoline Bæk Haugen

Member of the Board – Alex Ørum

Member of the Board – Haris Khan



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The Board

Employee Representative – Rasmus Veisborg Andersen