



Board meeting (3)

Agenda 21/08/2024

Election of Moderator

- Suggestion: Caroline Bache

Election of reporter

- Suggestion: *Rasmus*
- The reporter will from now on be responsible for “renskrivning” of the minutes so that they can be put out to the members.

Actions since last meeting & strategy trip (5 min)

- Read [Minutes Strategy Trip 2024](#) & [Strategy 2030](#) + make comments
- Signature on [Rules of Procedure 24/25.docx](#) , [Minutes \(1\) - 22.05.2024.docx](#) , [Minutes \(2\) 19.06.2024](#) , [Service level agreement 2024.docx](#) and [Minutes Strategy Trip 2024](#) - Not everyone has signed, so please check to make sure you have signed all documents!
 - *Alle skulle gerne have underskrevet!!*
- Fill out when are we available: [Participation Introduction week 35](#) & [SLF availability](#)

Update from MD (15 min)

- Diageo - new supplier contract
 - *Will run from 1/7-24 and 2 years forward*
 - *Will switch Pampeo Rum out with Morgan Rum - due to higher expenses*
- Rockstar Club Tour - status
 - *Will be d. 25/10 - the date is set*
 - *Artist is closed*
 - *The Board will receive tickets*
- New employee contracts
- New Project Manager
- Happenings - what is it?
 - *An application platform for the various student unions*
 - *Offers the opportunity for digital student cards*
 - *Working on having drink tickets on this platform*
 - *Expected launch would be before Club Klub*
- New canteen operator has been selected
- Jubilæumsfonden and BSS Fonden



- *Last application opportunity is by 1/10-24*
- Confidentiality - external and internal
 - *Everything discussed at Board Meetings are confidential*

Update from FM (10 min)

Previous financial recaps (2023 & 2024) has been put into folder on Management & Board drive:

📁 Financial Recap

Current Financial Recap: 📄 *ÅTD, June, Economics version 2024.pdf* (in same folder)

If you wish to have an understanding of SL's revenue- og cost streams i have made the following report (Per request from Chariman): 📄 *Financials per request (Income & cost overview 2023).pdf*

- **Confidentiality - external and internal - Also in financials**
- Financial Recap
- Scope for update on financial recap
- Budget status intro week (BA & MA) and projects
- Questions to finance / Wishes to finance & Financial Recap
 - Q from CM: 📄 *Budget Board 2024-2025.xlsx*
 - External (SL) events: What is the plan for the upcoming employee parties? Is it still meant to be in our budget? Is the budget for the introduction trip in our budget?
 - *The board is setting the dates for parties*
 - *Employee parties are still in our budget*
 - Various costs: We have two surveys (employee and member). Is a budget of 250 DKK adequate as a reward for participation?
 - *The board decides the budget for rewards*
 - *Any ideas or issues regarding a member/employee survey is taken up with FM at the time of necessity*

Side note: Board budget is an estimate and if there should be any changes different from the given budget we will discuss it whenever the different areas need more or less funding. It will be the board's decision, but we will discuss this further if there are other questions.

- Q from AØ:
- We expected that caf'inn would have generated higher revenue over the summer at the other locations, but that doesn't seem to be the case. What is the reason for this?
 - *There has been generated higher income, however, this will be shown in the next financial recap*



- During the last financial recap, BR also had some lacking invoices. Is this because many invoices keep coming in continuously, so they never really catch up, or has the backlog just been too large?
- How much revenue do we expect the Rus week/rus tour to generate for the club?
 -
- The Rus week/tour seems to be costing the same this year as last year. Is this just the cost of a rus week/tour, or can we take steps next year to reduce expenses?
 - *A bundle has been made this year so that the combined price of rus-week and tour is 50DKK cheaper*
 - *Changes has been made to the ordering process of the rus week and tour, in an effort to make it better and more flexible for the new students.*
- “Payment of hosts for DGF (55K DKK) ... Artist for Rustur has been booked and payed. (60K DKK Diff.)” - Shouldn't this have been approved by the board?
 - *All what is already planned in the budget is also already approved - and doesn't need any further approval.*

Strategy Trip (15 min)

- Follow-up on agreements
 - Catering
 - MD and FM wouldn't recommend catering as an offering. CM agrees.
 - Q from AØ:
If we do not continue with a catering function in SL, what impact will that have on the internal catering we have in SL, which would then need to be sourced elsewhere? I'm thinking in terms of price and practicality.
 - More member benefits
 - Free wardrobe before 18:00
 - Discounts on RTD, shakers,
 - Opportunities
 - *Work on focusing new initiatives which can create benefit for both SL as well as for the members*
 - *Karoline will discuss this further with Klubben regarding new initiatives and the time period for these initiatives.*



- *Suggestion with discounts in Klubben at the Caf'inn weekly food plan.*
- Lower prices at Klubben
- Strategy trip revisit our findings
 - BSS Sports
 - Study Trip
 - Voluntary Work (like Northside)
 - Does partly exist as PM is in charge of Northside
 - Smaller Events (e.g., semester parties, flea markets, community dining, sports day)
- A talk about a project developer
 - MD, FM, and CM held a meeting following our strategy trip. During the discussion, CM highlighted our initiatives, but there seems to be a lack of time, particularly within BR, to create new events. The conversation concluded with the idea of establishing a new role focused on developing and facilitating projects.
 - Our Role/Task: What are the primary assignments and tasks for this new position? What should this position be called, and under which division will it fall?
 - MD: A consultant under Ingrid.
 - Under projects
 - Make it possible to have a Study Trip and smaller trips
 - KPI: Coordinator on 1-2 events.
 - Role: Idea generating and activate them.

Introduction week (15 min)

- Plans during the week. It is in the Google calendar.
 - Evaluation meeting every day at 13:00
 - Lunch everyday
 - **Monday**
 - We meet at the SL office at 7:15
 - Breakfast at 7:15
 - Bestilling morgenmad:
 - Bache, Karoline, Harris og Linn
 - Tour (short max. 3 min) * link til det Ida lige har sendt
 - Caf inn
 - 1-2 stay there between 10-12
 - Caroline og Karoline
 - U (bss books og kontor)
 - Harris og Linn




- **Tuesday**
 - Presentation at 9:00 for all bachelor students
 - Bache - Sylle tager en for holdet
 - We'll help AA (I haven't got the task or time yet)
 - **Wednesday**
 - Presentation at 09:05 - 09:15 for the international students
 - Haris, Bache, Alex
 - **Thursday**
 - We arrive at 8:00 in lower S
 - Presentation at 8:20-8:30
 - Bache, Alex, Harris
 - Mastercase
 - **Friday**
 - Mastercase
 - Klubben
- Working at Klubben? They need help Wednesday-Friday?
 - Food during the week

Introduction Trip (15 min)

Friday the 27th of September until Sunday the 29th of September.

- How many are participating?
 - Five participating
 - Caroline drives at 16:15 - room for four. Who else can drive or need to go with the bus?
- Brainstorming ideas to game for Saturday
 - *"It's completely fine with CA that you have an activity during the CA Olympics."*
 - *Ideas: Preferably SL related*
 - *Holes, remember game (with song or storytelling),*
- Trip responsible and AA suggested a meeting with us after the introduction week. Let's find a date.

Strategy 2030 (45 min)


- Revisiting our strategy 2030
-  Strategy 2030
 - Notes from MD og FM.
 - Sustainability?
- Strategy 2030-day/meeting



Employees (10 min)

- The work environment
 - The workforce & work hours
 - BR - has hired another consultant which will lessen the workload for the department
 - Communications has a lot of workload especially during introduction week, but is managing it well
 - IT - Has had a lot of work with the new website
 - Klubben - During introduction week the bar managers as well as the rest of Klubbens employees have a lot to do - however this is expected by everyone in SL
 - Caf'inn - Status quo, busy because Rusugen and because they during the summer have been in charge of the other cafeterias during the summer like at Nobel etc..
 - *Rather than asking the various departments - instead ask about how they are doing at their positions, to better understand how loaded they are regarding workforce or any other issues.*
 - Benefits
 - Revisiting our discussion about ClubKlub
 - All employees get pre-access to tickets at club klub
 - Regular employee benefits with employee cards

Student Life Fair (20 min)

- Availability  SLF availability
 - *All times are now filled out*
- Activity in the booth (how do we do it?)
 - What do they know?
 - Know your benefits
 - Three things you like about SL. What is the best experience with SL? - Scan QR and line up - with questions
 - Spin the wheel - win something a soda, coffee card (main prize) - 20 things about SL
 - Menti
 - *Sylle and Karoline will create the Menti*



Advisory board (30 min)

- Workshop the 3rd september
- A little introduction to who they are and their role
- Electing a new AB
 - The current AB will end their term at the end of this year 31/12/2024
 - ▢ AB kandidater
 - List of recommendations from the current AB and 24/25 chairman.
 - Nanna Ring Damgaard (PM 2019-2022, blev færdig i 2022 på cand.merc Strategic Communication). Tidligere bestyrelse i Ungkom Midt - En del af Djøf.
 - What do we want from an advisory board?
 - Recommendations from advisory board
 - A candidate with a strong economic profile
 - Secure board members for more than one year - Running for a two year period

Future management meeting (10 min)

- How are the meetings going from your view? *Both the board and MD?*
- Make a plan for the management meetings for the rest of the semester.
- Does the solution make sense?
- ▢ Management meeting overview (d-møder)

Future board meetings (10 min)

- Recommended it was in the beginning of the month - Find dates for the rest of this upcoming semester.
 - *Dates has been set until november*

Internal party election (5 min)

- Who wants to be a part of the internal team who plans the employee parties
 - Karo, Linn
- Who sets the dates?



Instagram takeover (15 min)

- When should we have one?
 - *Whoever takes the lead decides the date*
 - *Preferably after Rustour*
- The purpose
- Who wants to take the lead on this?
 - *Karoline, Caroline*


Employee survey 2024 (10 min)

- Should be sent out in november → time to make it
 - Specific points the board wishes to be addressed?
 - Bring on any new info received from SLF - suggestions
 - Member benefits do they prefer - would like
 - What would it take to feel more like a part of the SL family
 - Anyone who wants to take the lead?
 - Rasmus og Linn
 - Inviterer Caroline
 - Any changes from previous surveys made

Hygge with the management (5 min)

- We'll find 1-2 who plans an event with the management?
 - Karo og Alex

Update on the Divisions/Strategic Targets

- Fill in questions regarding updates from each department
 - Questions to BR
 - Why will BR have fewer partners? (*We talked about that they should have more events at the new campus - If this is the agreement in BR we aren't aligned*)
 - Questions to Communications
 - SoMe presentation on engagement by Communications
 - *Matias presented the idea of waiting until the semesters has begun and then creating visuals Rasmus can bring with him to a board meeting to present*
 - *They will take this up at their next divisional meeting*
 - Questions to Klubben
 - Questions to IT
 - Questions to Projects
-  Minutes Strategy Trip 2024



Yearly wheel (10 min)

- How far are we in **Yearly wheel 24/25**
 - Split the actions for the year now and select individuals to take the lead on different projects: SLF, member survey, employee survey, and GA.

AOB?

Rasmus

- Video for rusugen by Klubben coming up on monday 26/8
 - The start of Klubbens new initiative with broader lines of Content Creation.

Signature on minutes from this meeting!

Actions from this meeting (10 mins)

Next meeting: 24/9 - 16:00

Assigned to	Action	Due
Everyone	<ul style="list-style-type: none">● SLF availability	
Everyone	<ul style="list-style-type: none">● Fill out: (Dato oversigt)● Hear the division about how it is to work in SL? How are you? How is the amount of work? How can we help you succeed in your job?	2/9
karo	<ul style="list-style-type: none">● Garderobe gratis til 21?● tilbud^^ i tillegg her● Menti til SLF● Ta kontakt med “festplanleggere” og legg datoer	
Oliver	<ul style="list-style-type: none">● Meeting with caf'-inn about Klubben at the weekly meal plan● Menti til SLF	
Caroline	<ul style="list-style-type: none">● Lav klar til Management meeting overview (d-møder)● Lav klar dato-oversigt Dato oversigt Strategy 2030-day/meeting	



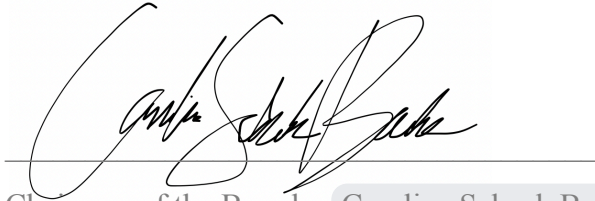
	<ul style="list-style-type: none">• Invite to day (strategy-day)• Sæt op møde med AA og rus-tur• Præmie til SLF• Continue new AB after the workshop	
Rasmus & Linn	Plan a date for planning and working on Employee Survey	Next Board Meeting
Alex	Brainstorm on activity for CA	
Haris	Why will BR have fewer partners? <i>(We talked about that they should have more events at the new campus - If this is the agreement in BR we aren't aligned)</i>	



Studenterlauget

The Board

Abovementioned accepted by:



Chairman of the Board – Caroline Schack Bache



Vice Chairman of the Board – Linn Pehrson



Member of the Board – Oliver Sylvester



Member of the Board – Karoline Bæk Haugen





Studenterlauget

The Board

Member of the Board – Alex Ørum

Member of the Board – Haris Khan

Employee Representative – Rasmus Veisborg Andersen